

Action Planning & Accountability
 (Insert Organization Name / Identity)
 (Insert Time Period Applicable)

Functional Area/ Department/ Profit Center:	Champion/Principal Owner:
Goal/Action Statement: By XX/XX/XXXX, we have	
Impact Statement: \$_____ Revenue/Expense increase or Decrease/Balance Sheet (Asset/Liability/Equity)/Other (Define)	
Success Measurement: (How will we know we made it happen!):	

Action Item (Objective/Milestone level)	Responsibility	Status as of:	Date Due

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